

**Checklist for submission of quotation of LEATHER SAFETY
SHOES WITH STEEL / COMPOSITE TOE CAP FOR MALE
TRAINEES Trainees E-TENDER Enquiry E3793018, due on
19/10/2019.**

(To be enclosed alongwith Part “A” of your offer)

Sr. No.	Parameters	Yes / No	Remarks (Deviations, if any)
1	Quoted in Two Part Bid System as per clause 1 Annexure – I.		
2	Price has not been disclosed in Part A – Technical & Commercial Bid.		
3	Documents submitted as per Pre-qualification criteria (clause 3 of Annexure – I).		
(i)	Purchase Order (PO) of Safety Shoes having minimum value as per following during last 5 years from due date of tender / enquiry.		
a)	Purchase Order (PO) of Safety Shoes having Minimum sales of value Rs. 75000/- in one year during last 5 years from due date of tender / enquiry.		
(ii)	Authorization certificate from manufacturer (Applicable for non-manufacturer only).		
(iii)	Audited annual report (Profit & loss account) of last 3 years ending 31st march of the financial year 2018-19 (31.03.19). Average annual turnover should not be less than Rs. 75000/- of last 3 years ending 31st march of the financial year 2018-19 (31.03.19).		

Name of Supplier.....

Sign & Seal of supplier

4	Price quoted as per clause 4 of annexure – I.		
5	Validity of offer as per clause 5 of annexure – I.		
6	MSE Supplier (please submit notarized documents)		
7	Sample submitted as per clause 6 of annexure – I.		
a	Test certificate of sample submitted		
8	Packing shall be as per clause 7 of annexure – I.		
9	Guarantee & Replacement as per clause 8 of annexure – I.		
10	Terms of delivery as per clause 9 of annexure – I.		
12	Payment terms as per clause 10 of annexure – I.		
13	TC Shall be submitted with bulk supply as per clause 11 of annexure – I.		
14	LD as per clause 12 of annexure – I.		
15	Inspection shall be as per clause 13 of annexure – I.		
16	Letter of authority enclosed as per clause 14 of annexure – I (If supplier is not manufacturer).		
17	Lead time as per clause 15 of annexure – I.		
18	Size wise quantity variation as per clause 16 of annexure– I.		
19	Mentioned HSN code of the item & the percentage (%) of GST applicable.		
20	Confirmation as per Availing Input Tax Credit (ITC) by BHEL Clause 18 of annexure – I.		
21	Documents for one time code are submitted as per clause 19 of annexure – I (Applicable for Un-registered suppliers only).		

Name of Supplier.....

Sign & Seal of supplier